

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 1
2. AMENDMENT/MODIFICATION NO. PS-0006		3. EFFECTIVE DATE Refer to Block 16C	4. REQUISITION/PURCHASE REQ. NO.	5. PROJECT NO. (IF APPLICABLE) HCATS
6. Issued By General Services Administration Federal Acquisition Service One World Trade Center, 55th Floor New York, NY 10007		7. ADMINISTERED BY (If other than Item 6)		
8. Name and Address of Contractor (No., street, county, State and ZIP Code) Your Recruiting Company, Inc.(YRCI) 3975 Fair Ridge Drive, Suite 300S, Fairfax, VA 22033		(x)	9A. AMENDMENT OF SOLICITATION No.	
			9B. DATED (SEE ITEM 11)	
		X	10A. MODIFICATION OF CONTRACT/ORDER No. GS02Q16DCR0072	
			10B. DATED (SEE ITEM 13) MAY 11, 2016	
CODE		FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐	The above numbered solicitation is amended as set forth in item 14. The hour and date specified for receipt of Offers	☐	is extended	☐	is not extended.
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Offer's must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:
(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or
(c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

[]	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO : (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
[]	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
[X]	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF : Mutual Agreement of the Parties
[]	D. OTHER (Specify type of modification and authority)

E. **IMPORTANT:** Contractor ☐ is not, ☒ is required to sign this document and return 1 copies to the issuing office.

14. DESCRIPTION OF **AMENDMENT/MODIFICATION** (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The above number contract is modified as follows:

See Summary of Changes (Attached)

Except as provided herein, all terms and conditions of the document referenced in item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) See attached document for Contractor's Signature		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Prince Choudhury, Contracting Officer	
15B. CONTRACTOR/OFFEROR (Signature of person authorized to sign)	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA Prince Choudhury BY _____ (Signature of Contracting Officer)	16C. DATE SIGNED Digitally signed by Prince Choudhury Date: 2021.06.25 13:56:38 -04'00'

HCaTS Master Contracts Modification - June 2021

This form must be completed by an authorized negotiator for your company's HCaTS contract.

An authorized negotiator is also referred as a Key Personnel under the HCaTS Contracts.

Email *

mtomasulo@yrci.com

Company Name: *

Your Recruiting Company, Inc. (YRCI)

Contract Number under HCaTS Small Business- Pool 1: *

My company does not hold a contract under HCaTS SB-Pool 1

Contract Number under HCaTS Small Business- Pool 2: *

My company does not hold a contract under HCaTS SB-Pool 2 ▼

Contract Number under HCaTS Unrestricted- Pool 1: *

My company does not hold a contract under HCaTS U-Pool 1 ▼

Contract Number under HCaTS Unrestricted- Pool 2: *

GS02Q16DCR0072 ▼

Your email Address: (the person signing this form must be an authorized negotiator on the selected contract) *

mtomasulo@yrci.com

Your First and Last Name *

Michael Tomasulo

Do you authorize the Government to incorporate the HCaTS Master Contract Modification Jun-2021 to the above selected contract(s)? -----By choosing YES, you AGREE to incorporate the HCaTS Modification (Jun-2021) to the above selected contract(s) as a bilateral modification. This form serves as the consent in lieu of the contractors' signature. *

☒ Yes - I concur the changes as a result of the incorporation of the HCaTS Modification (Jun-2021)

☐ No

This form was created inside of GSA.gov.

Google Forms

ACTION Required:

- Upon review of the following changes, a HCaTS prime contractors' authorized negotiator must complete [this form](#) to respond to this modification. If you can not click on the link, please copy-paste the following address in your browser:
<https://docs.google.com/forms/d/e/1FAIpQLSehmys8fw4wNIOXz41NSpPwJrCDMBAVbUfgLjnVfEhdObnMiw/viewform>
- Upon receiving all HCaTS prime contractors' responses a fully executed copy of the HCaTS contracts and signed SF30(s) will be issued.

Summary of Changes

SECTION B:

B.1.1 OFFICE OF PERSONNEL MANAGEMENT (OPM)

[This subsection is being removed]

OPM provides human resources, leadership, and support to Federal agencies and the Federal workforce as they serve the American people. OPM has four primary areas of focus: policy and oversight, healthcare and insurance, retirement services, and services for agencies.

The Government Performance and Results (GPRA) Modernization Act of 2010 (GPRAMA), in part, mandates that the Office of Management and Budget (OMB) collaborate with agencies to develop a Federal Government Performance Plan for each agency. As part of this mandate, agencies are required to integrate human capital strategies into their agency strategic plans in order to assure full alignment of talent with agency mission and strategy. GPRAMA requires that an agency's performance plan include a description of how performance goals are to be achieved, including operation processes, training, skills and technology, and the human, capital, information, and other resources and strategies required to meet those performance goals.

OPM's Human Resources Solutions (HRS) enterprise is a reimbursable entity for which OPM receives no funding from Congress. HRS provides human resources products and services that assist the Federal government in implementing their performance goals. These products and services thus function to develop leaders, attract and build a high-quality public-sector workforce, and transform agencies into high performing organizations.

B.1.3 MEMORANDUM OF UNDERSTANDING (MOU)

[This subsection is being removed]

On April 28th, 2014, GSA and OPM signed a Memorandum of Understanding (MOU) forming a partnership to address the need of providing the Federal government with human resource training and development and human capital management services more efficiently and effectively using Industry best practices.

Under this agreement, GSA's acquisition capabilities, tools and strategic sourcing experience are merged with OPM's expertise in human resources, human capital, and training and development to form a more powerful Government solution. This partnership acknowledges the changing Federal landscape. It recognizes GSA's and OPM's strategic goals, the current budgetary realities across Federal government and the need to better support the mission of the Federal agencies that GSA and OPM serve. The scope of services under HCaTS 8(a) is defined in Section C.

B.1.4 AUTHORITY

FROM:

The Administrator of GSA is specifically authorized to purchase supplies and nonpersonal services on behalf of other agencies under 40 U.S.C. 501. The Director of OPM is specifically authorized to perform training and personnel management services on behalf of other agencies under 5 U.S.C. 1304.

TO:

The Administrator of GSA is specifically authorized to purchase supplies and nonpersonal services on behalf of other agencies under 40 U.S.C. 501.

B.1.8 CONTRACT ACCESS FEE (CAF)

FROM:

GSA's and OPM operating costs associated with the management and administration of HCaTS are recovered through a Contract Access Fee (CAF). The CAF is a percentage of the total task order amount invoiced and the CAF percentage is set at the discretion of the HCaTS PMO. The HCaTS PMO maintains the unilateral right to change the percentage at any time. See Section G.3.1 for more details regarding the CAF.

TO:

GSA's operating costs associated with the management and administration of HCaTS are recovered through a Contract Access Fee (CAF). The CAF is a percentage of the total task order amount invoiced and the CAF percentage is set at the discretion of the HCaTS PMO. The HCaTS PMO maintains the unilateral right to change the percentage at any time. See Section G.3.1 for more details regarding the CAF.

SECTION C:

C.1 SCOPE

FROM:

The Office of Personnel Management (OPM) and the General Services Administration (GSA) formed a new partnership to jointly award and administer a new strategically sourced contract vehicle providing customized training and development services, customized human capital strategy services, and customized organizational performance improvement services to all Federal agencies. The goals of this partnership are grounded in law, in OPM's mission, and in Government-wide principles of human capital management. OPM will continue to offer high quality products while taking advantage of GSA's ability to provide government-wide cost savings and efficiencies through its federal strategic sourcing expertise.

Through this partnership, GSA will be principally responsible for contract administration, while OPM will be responsible for policy oversight and customer assistance. Together, through delegated procurement authority, both Federal agencies provide optional assisted acquisition services for HCaTS customers.

Human Capital and Training Solutions (HCaTS), through delegated procurement authority and OPM assisted acquisition services, will provide Federal agencies with both direct access and assisted acquisition access to customized training and development services, customized human capital strategy services, and customized organizational performance improvement services.

TO:

Human Capital and Training Solutions (HCaTS), through delegated procurement authority and assisted acquisition services, will provide Federal agencies with both direct access and assisted acquisition access to customized training and development services, customized human capital strategy services, and customized organizational performance improvement services.

C.1.1 KEY SERVICE AREAS (KSA)

FROM:

OPM's experience is that customers have requirements that require solutions drawing from many different disciplines of study and areas of expertise. As a result, HCaTS consists of three KSAs:

Customized Training and Development Services, 2) Customized Human Capital Strategy Services, and 3) Customized Organizational Performance Improvement.

TO:

HCaTS consists of three KSAs: 1) Customized Training and Development Services, 2) Customized Human Capital Strategy Services, and 3) Customized Organizational Performance Improvement.

SECTION G:

G.3.9 FSRs REPORTS

FROM:

Subject to FAR 52.204-10, Contractors are required to file a Federal Funding Accountability and Transparency Act (FFATA) Sub-award Report by the end of the month following the month in which the Prime Contractor awards any subcontract with a value of \$25,000 or more, into the FFATA Sub-award Reporting System (FSRS). This report applies for each HCaTS 8(a) contract.

TO:

Subject to FAR 52.204-10, Contractors are required to file a Federal Funding Accountability and Transparency Act (FFATA) Sub-award Report by the end of the month following the month in which the Prime Contractor awards any subcontract with a value of \$30,000 or more, into the FFATA Sub-award Reporting System (FSRS). This report applies for each HCaTS 8(a) contract.

SECTION H:

H.24.1 ON-RAMPING - Changing Vehicle/Pool

[This subsection is being added]

The Government may allow the existing HCaTS contractors to change their pool within the HCaTS program in two instances:

A. At any time prior to the HCaTS completion date, if the contractor's business size changes and one of the following situations applies:

- HCaTS SB Pool 1 contractors whose size changed from Small Business (SB) to Other than Small Business (OTSB) based on the size standard for NAICS Code 611430 to continue performance under HCaTS SB Pool 2, HCaTS U Pool 1, or HCaTS U Pool 2.
- HCaTS SB Pool 2 contractors whose size changed from SB to OTSB under NAICS 541612 to continue performance under HCaTS U Pool 1 or HCaTS U Pool 2.
- HCaTS SB Pool 2 contractors whose size changed from OTSB to SB under NAICS 611430 to continue performance under HCaTS SB Pool 1.

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- HCaTS U Pool 1 contractors whose size changed from OTSB to SB under NAICS 611430 or 541612 to continue performance under HCaTS SB Pool 1 or HCaTS SB Pool 2 or HCaTS U Pool 2.
- HCaTS U Pool 1 contractors whose size changed from SB to OTSB under NAICS 611430 or 541612 to continue performance under HCaTS SB Pool 2 or HCaTS U Pool 2.
- HCaTS U Pool 2 contractors whose size changed from OTSB to SB under NAICS 541612 or 611430 to continue performance under HCaTS SB Pool 1 or HCaTS SB Pool 2 or HCaTS U Pool 2.
- HCaTS U Pool 2 contractors whose size changed from SB to OTSB under NAICS 541612 or 611430 to continue performance under HCaTS SB Pool 1 or HCaTS SB Pool 2 or HCaTS U Pool 1.

B. At the time of option period, the Government may allow the existing HCaTS contractors to change their Pool within the HCaTS program based on their business interest.

The Government reserves the right to deny any request to change pool if a contractor does not meet the following criteria:

- The contractor must be considered a small business under NAICS 611430 if the destination pool is HCaTS SB Pool 1 and must be considered a small business under NAICS 541612 if the destination pool is HCaTS SB Pool 2.
- The contractor must submit documents to substantiate the change of business size (for Option A), or the business justification (for Option B).
- The contractor must be determined financially responsible under the destination vehicle/pool.
- When moving from a small business to an unrestricted vehicle, the contractor must submit a subcontracting plan in accordance with HCaTS unrestricted contracts section G.3.3.
- When moving from small business to unrestricted vehicle or vice versa, the contractor must submit a price list for all HCaTS Labor Categories within the approved range of the destination vehicle/pool.
- Each of the HCaTS Contractors may not hold more than one contract under a pool within their corporate structure.

The Government reserves the right to deny any request to onramp if a contractor does not meet the above criteria. The Government reserves the right to deny any request to onramp if a contractor does not meet the above criteria. Additionally, the Government reserves the right to deny any on-ramping request if the number of contracts in the origin or destination pool fluctuates by 10 as a result of on-ramping under this section (section H.24.1).

SECTION I:

I.2.1 FAR 52.252-2 CLAUSES INCORPORATED BY REFERENCE

[The following provisions/clauses are being updated]

FAR	TITLE	DATE
52.202-1	Definitions	JUN 2020
52.203-6	Restrictions on Subcontractor Sales to the Government	JUN 2020
52.203-12	Limitation on Payments to Influence Certain Federal Transactions	JUN 2020
52.203-13	Contractor Code of Business Ethics and Conduct	JUN 2020
52.203-14	Display of Hotline Poster(s)	JUN 2020
52.203-16	Preventing Personal Conflicts of Interest	JUN 2020
52.203-17	Contractor Employee Whistleblower Rights and Requirement To Inform Employees of Whistleblower Rights	JUN 2020
52.204-2	Security Requirements	MAR 2021
52.204-10	Reporting Executive Compensation and First-Tier Subcontract Awards	JUN 2020
52.204-13	System for Award Management Maintenance	OCT 2018
52.209-6	Protecting the Government's Interest When Subcontracting with Contractors Debarred,	JUN 2020

	Suspended, or Proposed for Debarment	
52.210-1	Market Research	JUN 2020
52.215-14	Integrity of Unit Prices	JUN 2020
52.215-21	Requirements for Certified Cost or Pricing Data and Data Other Than Certified Cost or Pricing Data—Modifications	JUN 2020
52.219-6	Notice of Total Small Business Set-Aside	NOV 2020
52.219-8	Utilization of Small Business Concerns	OCT 2018
52.219-9	Small Business Subcontracting Plan	JUN 2020
52.219-9	Small Business Subcontracting Plan (Alternate II)	NOV 2016
52.219-28	Post-Award Small Business Program Re-representation	NOV 2020
52.222-35	Equal Opportunity for Veterans	JUN 2020
52.222-36	Equal Opportunity for Workers with Disabilities	JUN 2020
52.222-37	Employment Reports on Veterans	JUN 2020
52.222-50	Combating Trafficking in Persons	OCT 2020
52.223-18	Encouraging Contractor Policies to Ban Text Messaging While Driving	JUN 2020
52.225-13	Restrictions on Certain Foreign Purchases	FEB 2021
52.227-2	Notice and Assistance Regarding Patent and Copyright Infringement	JUN 2020
52.227-3	Patent Indemnity	JUN 2020
52.232-33	Payment by Electronic Funds Transfer-System for Award Management	OCT 2018
52.244-6	Subcontracts for Commercial Items	NOV 2020

I.2.3 FAR AND GSAR CLAUSES IN FULL TEXT

[The following provisions/clauses are being updated]

I.2.3.6 52.219-13 NOTICE OF SET-ASIDE OF ORDERS (MAR 2020).

END OF SUMMARY OF CHANGES